

Notice Number: #115-20

Location: Newport, RI

Closing Date: 9/16/2020 (11:59:59 PM (EST))

Command & Location: AGC M&RA - NAVWARCOL

Grade: GS-15

Job Type: **Counsel (Naval War College)**

The Navy and Marine Corps team offers innovative, exciting and meaningful work linking military and civilian talents to achieve our mission and safeguard our freedoms. The Department of the Navy Office of the General Counsel has been serving the Department since 1941 and is committed to developing innovative legal solutions to the business and other challenges facing the Navy and Marine Corps to enhance the war fighting capability of the Naval Service. You will find our attorneys stationed across the United States and worldwide, working with Navy and Marine Corps personnel wherever the Department's business is conducted.

There is a vacancy for an attorney to serve as Counsel at the U.S. Naval War College (NAVWARCOL) in Newport, Rhode Island. The incumbent reports to the Assistant General Counsel, Manpower and Reserve Affairs. The incumbent will serve as the NAVWARCOL senior civilian legal advisor. As subject matter expert, the incumbent will address difficult legal and policy questions where frequently there is an absence of clearly applicable precedents. Facts related to questions addressed are often complex, subject to numerous interpretations and may require the development of innovative solutions to support NAVWARCOL's mission and management policies in the fields of civilian personnel law, ethics, fiscal law, contracts, FOIA/Privacy Act, education law and general administration.

The NAVWARCOL is an educational institution. The mission of NAVWARCOL is to provide current, rigorous and relevant Professional Military Education (PME) programs supporting the Department of the Navy (DON) PME Continuum. These PME programs must meet the standards required in law and policy and be accessible to the maximum number of qualified U.S. officers and Navy enlisted personnel, civilian employees of the U.S. Government, and international senior enlisted leaders and officers. The purpose of the PME programs is to develop leaders of character who have trust and confidence in each other; are operationally and strategically minded, critical thinkers; proficient in joint matters; and skilled naval and joint warfighters prepared to meet strategic and operational levels of war.

The incumbent is responsible for providing high quality legal representation in the full range of OGC legal practice, with an emphasis on civilian employment litigation matters, fiscal issues, and copyright and trademark issues. Incumbent represents the DON in litigation of civilian personnel matters in agency hearing proceedings before the Merit Systems Protection Board (MSPB), the Federal Labor Relations Authority (FLRA), and the Equal Employment Opportunity Commission (EEOC). The incumbent provides legal advice on DON civilian personnel policies and initiatives. The incumbent will serve as Ethics counselor for the Office of the Assistant Secretary of the Navy (M&RA) and work with the

Staff Judge Advocate on ethics/standards of conduct issues. Incumbent will support the NAVWARCOL FOIA/Privacy Act Officer. Incumbent is responsible for ensuring appropriate and timely responses to all requests for information under the Freedom of Information Act and affirmative requests to clear information for publication or other public release. The incumbent supports the NAVWARCOL acquisition efforts and is responsible for providing legal advice on complex fiscal issues involving appropriated and non-appropriated funds. The incumbent may be called upon to advise on the full range of OGC legal practice.

This position will be filled under the General Services schedule at the GS-15 level. Applicants must have a minimum of five and a half years of relevant professional legal experience to be selected at this level.

Applicants will be evaluated on 1) the depth and quality of their relevant legal experience and education/training; 2) their analytical, oral, and written communication skills; and, 3) their interpersonal skills, including their ability to establish effective attorney-client relationships. Applicants with a record of making significant contributions to the advancement of the Department of the Navy, Office of the General Counsel or equivalent Office of the General Counsel or Law Firm/Office beyond the day to day legal practice is desired.

The successful applicant must have graduated from a law school that is accredited by the American Bar Association, be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia, and be admitted to practice before a state or federal court. The successful applicant must be eligible to obtain and maintain a SECRET clearance. U.S. Citizenship is a requirement of the position.

For further information about the position, interested attorneys are encouraged to contact Mr. Donald Names, Deputy Assistant General Counsel (Manpower & Reserve Affairs).

Applicants should submit a cover letter; a resume, OF612, or SF171; two recent writing samples; and their two most recent performance appraisals, if available.

This Personnel Notice will close on September 16, 2020 at 11:59:59 PM (EST), and applications must be received by this date and time to be considered.

Submission of application materials by email to Donald Names at Donald.Names@navy.mil. Electronic submissions are preferred. Submissions may also be sent by Federal Express or similar means to:

Donald J. Names
1000 Navy Pentagon
Room 4D548
Washington, D.C. 20350-1000

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

NOTICE OF VETERANS' PREFERENCE

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor for attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., DD Form 214, "Certificate of Release or Discharge from Active Duty") to their submissions.

Although the point-preference system is not used, applicants eligible to claim a 10-point preference must submit a Standard Form (SF) 15, "Application for 10-Point Veteran Preference," and supporting documentation required for the specific type of preference claimed. (SF-15, which lists the types of 10-point preference and the required supporting documents, is available from the Office of Personnel Management Website at www.opm.gov.)

Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit <https://www.fedshirevets.gov/index.aspx>, <https://www.usajobs.gov/Help/working-in-government/unique-hiring-paths/veterans>, and see the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Links:

<https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/>

<https://www.opm.gov/policy-data-oversight/disability-employment/hiring/#url=Schedule-A-Hiring-Authority>

Legal and Regulatory Guidance Links:

Financial suitability Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/>

Social security number request Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/>

Privacy Act Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/>

Signature and false statements Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/>

Selective Service Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/>

New employee probationary period Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/>

If relocation expenses are a requirement, the applicant should state their requirement for this expense in the application package. Relocation expenses may be paid, but are not guaranteed.

Permanent Change of Station (PCS) funding may be available to those eligible.